



thefather'shouse

****For Office Use ONLY****

Bride & Groom

Phone #

Date of Wedding

Time of Wedding

Clergy Information:

Pastor to Officiate Wedding Ceremony: _____

Pastor to Officiate Marriage Counseling: _____

Scheduled Sessions:

1) Date _____ Time _____

2) Date _____ Time _____

3) Date _____ Time _____

4) Date _____ Time _____

Wedding Party Information:

Bride _____ Groom _____

Maid of Honor _____ Best Man _____

Bridesmaids _____ Groomsmen _____

Bridesmaids _____ Groomsmen _____

Bridesmaids _____ Groomsmen _____

Bridesmaids _____ Groomsmen _____

Bridesmaids _____ Groomsmen _____

Please list in order of stance once in the sanctuary. Remember when entering they will enter in the opposite order.

Flower Girl _____ Ring Bearer _____

How will the wedding party enter: Together Separate Alternate Aisles

How will the flower girl & ring bearer enter: Together Separate Alternate Aisles

Will the bride be ushered in? _____ If yes, by whom: _____

Relation: _____

Will there be candle lighters? _____ If yes, how many? _____

Names: _____

Names: _____

Names: _____

What candles will they be light?

Aisle candles? _____ If yes, how many? _____

Candelabras? _____ If yes, how many? _____

Unity Candles? _____ If yes, how many? _____

Special Candles? _____ If yes, how many? _____

Mother's & Grandmothers

Will the mother of the bride be ushered in? _____ If yes, by whom: _____

Relation: _____

Will their husband be with them? _____ If yes, what is his name? _____

Will the mother of the groom be ushered in? _____ If yes, by whom: _____

Relation: _____

Will their husband be with them? _____ If yes, what is his name? _____

Will the grandmother of the bride be ushered in? _____ If yes, by whom _____

Relation: _____

Will their husband be with them? _____ If yes, what is his name? _____

Will the grandmother of the groom be ushered in? _____ If yes, by whom _____

Relation: _____

Will their husband be with them? _____ If yes, what is his name? _____

Will the mother's or grandmother's be doing anything special? _____ if yes, explain?

For example: will they be lighting the unity candles, lighting a special candle for a loved one, carrying in something special?

Audio & Video Information

Will you be using music? _____ If yes, how many songs: _____
Please list below, see Wedding Order of Service Form for reference of appropriate times to use music.

Song Title	Track/Live	When in Ceremony
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Will the music be: Live Tracks
If the music is live, please explain number of musicians and singers.

If the music will be tracks please see the policies and guidelines for track music.

Will you want an audio recording of the wedding ceremony? _____

Will you want a video recording of the wedding ceremony? _____
If yes, how many angles? 1 2

Unity Candle:

Will you be lighting a Unity Candle? _____ If yes, are there any special requests you have? _____

If no, will you be doing something different in place of a unity candle? _____ If yes, please explain: _____

Communion:

Do you want to partake in communion? _____
Who will the communion be served to: Please circle all that apply
Bride & Groom Parents Bridal Party Congregation

Rehearsal:

Date of Rehearsal: _____ Time of Rehearsal: _____

Reception:

Is the reception at The Father's House? _____ If no, where will it be held? _____

If yes:

How many are you expecting: _____

Will there be cake & punch: _____

Will there be food? _____ If yes, please explain: _____

Will you be using our tables? _____ If yes, how many? _____

Will you be using our chairs? _____ If yes, how many? _____

Will there be a dance? _____ If yes please explain: _____

Will there be a DJ, boom box, etc

Picture Information:

Please mark all pictures that will be taken and when:

	(B)before/(A) after	Time to be ready?
Bride	_____	_____
Groom	_____	_____
Together	_____	_____
Family	_____	_____

Misc Information:

Will you be writing your own vows? _____

Will you be dressing in the facility? _____

Important Times:

When will you decorate? _____

What time is the Rehearsal? _____

When do you want the facility open the day of the wedding? _____

What time are pictures? _____

What time will the wedding be over? _____

Volunteers

Opening & Closing of Facility

Open for Rehearsal _____

Close for Rehearsal _____

Open for Wedding
Closing for Wedding

Sound

Video

Camera 1
Camera 2

Other
